

INTERNAL QUALITY ASSURANCE CELL

Action Taken Report on 01-06-2020

SL NO	AGENDA	DISCUSSIONS AND DECISIONS	DECISION/ACTION TAKEN
1	Academic Monitoring	Principal request the HOD to provide online teaching materials in the form of PPT, Videos, notes etc.	All faculty members prepared teaching material as PPT and video and submitted to concern HODs.
2	Internal examination	It was decided to conduct second internal examinations for each subject in an online mode.	Second internal examination for all subjects conducted in an online mode.
3	Student feedback	It was decided to collect second feedback from the students. Decided to take exit feedback for outgoing batch(2016-2020).	Tutors collected second feedback from the students. And also collected exit feedback for outgoing batch(2016-2020).
4		As per the KTU circular, the online evaluation of B-Tech final year to be conducted.	The online evaluation of B-Tech final year conducted between 15-06-2020 to 22-06-2020.
5	Research Activities	Principal requested all faculties should attend online FDPs and conferences.	All faculty members of IJET conducted various FDP and conferences.



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Principal

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