



## INTERNAL QUALITY ASSURANCE CELL

### Action Taken Report on 23-06-2018

SL NO	AGENDA	DISCUSSIONS AND DECISIONS	DECISION/ACTION TAKEN
1	Analysis of KTU External Audit Report(Even semester)	Discussed about the first KTU external Audit Report under Remedial Actions.  Decided to maintain curricular and extra-curricular files separately in the Department.	Each department kept file for curricular and extra curricula activities.
2	Scrutiny of question papers.	Scrutiny team should be constituted with HOD, one senior faculty from the department and department coordinator to scrutinize the question papers.	The scrutiny coordinators to scrutinize the question papers.
3	CO attainment calculation	Decided to calculate CO attainment on the basis of university result and submit to IQAC.	Conduct a Workshop on PYTHON for soft skill development program on 10th October 2018
4	Orientation Program	Proposed to conduct a orientation program for all students.	Conducted Technical Talk on "Value of Engineering" on 29th August 2018

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