



## INTERNAL QUALITY ASSURANCE CELL

04-01-2021

### NOTICE

Respected Sir/Madam,

Greetings from IQAC

For discussing about academic activities for Academic year 2020-2021, a meeting of IQAC members is scheduled on 08-01-21 at 10.30 AM. All IQAC members are requested to present without any fail.

Copy to,

Principal

Members concerned



Ms. Linu Paulose

IQAC Coordinator

**Date :** 08/01/2021  
**Time :** 10.30 AM  
**Venue :** GOOGLE MEET

**AGENDA**

- Semester Online class conduction
- Scrutiny of question papers
- webinar

**MEMBERS PRESENT:**

SL NO	NAME AND DESIGNATION
1	Dr.N. Malamurugan, Principal, IIET
2	Dr. Siyad KP,CEO
3	Ms Linu Paulose, IQAC Coordinator
4	Ms. Jilu Rose Aby, Assistant Professor, EEE Dept
5	Ms Prema Mani, Assistant Professor, CSE Dept
6	Ms Abeena mol, Assistant Professor, CE Dept
7	Dr. A Rosy, Professor, ECE Dept
8	Adv. Ahammed Thaslim, Administrative Officer

The meeting was started at 10.30AM



**DISCUSSIONS AND DECISIONS:**

SL NO	DISCUSSIONS AND DECISIONS	RESPONSIBILITY
1	Semester online classes will be conducted via online through Google class room. Department IQAC coordinator in consultation with respective HOD should make necessary arrangements for the same.	KTU dept. co-coordinators /HODs
2	Proposed to conduct webinar on outcome based education in the month of August.	IQAC Coordinator
3	Decided to constitute scrutiny committee	IQAC Coordinator

No other particular matters were discussed and the meeting was dispersed at 11.45 AM

  
Ms. Linu Paulose  
IQAC Coordinator

  
Dr. N. Malamurugan  
principal



**PRINCIPAL**  
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& Technology**  
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