



12-10-2020

ORDER

The management of Indira Gandhi Institute of Engineering and Technology is pleased to reconstitute the **Internal Quality Assurance Cell(IQAC)** for the academic year 2020-2021 with the following composition.

All members are requested to accept the assignment and contribute towards the effective functioning of the cell.

SL.NO	NAME	DESIGNATION	ROLE
1	Dr. N Malmurugan	Principal & Professor, MECH	Chairman, IQAC
2	Ms. Linu Paulose	IQAC Coordinator	Dean
3	Dr. Siyad .K.P	CEO, Indira Gandhi Group of Institutions.	Member
4	Ms. Saniya Salim	Assistant Professor, ECE	Head
5	Ms. Shalu Assis	Asst. Professor, CIVIL	Member
6	Ms. Geethika.G.Pillai	Asst. Professor, CIVIL	Member
7	Mr. Athul KS	Asst. Professor, BASIC SCIENCE	Member
8	Ms. Prema Mani	Asst. Professor, CSE	Member
9	Ms. Jilu Rose Aby	Asst. Professor, EEE	Member
10	Ms. Priya mol	Asst. Professor, EEE	Member
11	Adv Ahammed Thaslim	Administrative Officer	Member
12	Ms Shahana Anas	Nellikuzhi Panchayath	Local Body Member
13	Mr. Manish Sajan	Head Authority, VERGHMENS ELECTRICALS, 1/169A, Ezhakkaranadu(s), Puthencruz (via), Ernakulam, Kerala, 682308	Member
14	Ms Anju Mathew	Alumni	Member
15	Ms. Lakshmi CP	CE Dept - Student	Member
16	Ms Amana Sadik	CSE Dept - Student	Member

Dr. N Malmurugan
Principal, IJET



To. The members concerned



INTERNAL QUALITY ASSURANCE CELL

09-10-2020

NOTICE

Respected Sir/Madam,

Greetings from IQAC

For discussing about academic activities for Academic year 2020-2021, a meeting of IQAC members is scheduled on 12-10-20 at 10.30 AM. All IQAC members are requested to present without any fail.

Copy to,

Principal

Members concerned



Ms. Linu Paulose

IQAC Coordinator

Date: 12/10/2020
Time :10.30 AM
Venue : Principal's Chamber/IJET

AGENDA

- Academic monitoring.
- Internal Examination.
- Academic audit.
- Feedback process.

MEMBERS PRESENT:

SL NO	NAME AND DESIGNATION
1	Dr. N Malmurugan, Principal, IJET
2	Ms Linu Paulose, IQAC Coordinator
3	Ms.Saniya salim assistant Professor, ECE Dept
4	Ms. Jilu Rose Aby, Assistant Professor, EEE Dept
5	Ms Prema Mani, Assistant Professor, CSE Dept
6	Ms Geethika G pillai, Assistant Professor, CE Dept
7	Ms. Priya mol, Assistant Professor, EEE Dept
8	Adv. Ahammed Thaslim, Administrative Officer

[Handwritten signatures and initials in blue and green ink, including 'N.M.', 'Linu', 'Saniya', 'Jilu', 'Prema', 'Geethika', 'Priya', and 'Ahammed']


The meeting was started at 10.30 AM



DISCUSSIONS AND DECISIONS:

SL NO	DISCUSSIONS AND DECISIONS	RESPONSIBILITY
1	Principal suggested Faculty members to monitor online classes and to submit report about online classes in the COVID time.	IQAC
2	IQAC Coordinator asked to members preparing files for KTU audit.	IQAC Coordinator
3	It is decided to conduct second internal examination for III, V.VII semester as per the KTU academic calendar on November 2020 by online platform.	IQAC Coordinator
4	Decided to take online feedback for faculty from the students.	IQAC Coordinator

No other particular matters were discussed and the meeting was dispersed at 11.45 A M


Ms. Linu Paulose
IQAC Coordinator




Dr. N Malmurugan
principal
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Indira Gandhi Institute of Engineering
& Technology
Nellikuzhy P.O., Kothamangalam - 686 691