



INTERNAL QUALITY ASSURANCE CELL

Action Taken Report on 16-02-2023

SL NO	AGENDA	DISCUSSIONS AND DECISIONS	DECISION/ACTION TAKEN
1	Academic Monitoring	Decided to categorize students based on their academic performance and improve their results.	Class tutors categorized the students based on their university results and give more attention to poor performers.
2	MOOC/ONLINE Courses	Insist the students to register MOOC/ONLINE courses.	All Students and Faculty members have registered for MOOC Courses on Swayam Portal.
3	Parents meeting	Plan for parents meetings.	Class tutors arranged parents meeting and informed status of students academics performance to parents.
4	Project status	Principals asked HOD to submit Student project status by the second week of March.	Project coordinators informed principal the current status of the final year students project.
5	Scrutiny committee	It is decided to constitute an internal examination scrutiny committee for ensuring the quality of internal examination question papers. The committee should consist of department IQAC Coordinator, HOD and Member from examination cell.	Scrutiny committee constituted and committee details handed over to principal.


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