



## INTERNAL QUALITY ASSURANCE CELL

### Action Taken Report on 06-03-2019

SL NO	AGENDA	DISCUSSIONS AND DECISIONS	DECISION/ACTION TAKEN
1	KTU External audit	As per the decision from KTU Decided to create a File system in the department in which all the file should be kept in hard copy form.	Course file are completed and submitted by all departments to IQAC before the KTU Audit
2	IAT result analysis	Prepare the internal result analysis for the current semester and submit it to IQAC on time.	Internal result analysis for the current semester submitted by Department Head to IQAC.
3	Students attendance	Decided to consolidate attendance of the all departments.	Consolidated monthly attendance of the students submitted to Principal.
4	CO attainment calculation	Discussed about CO attainment calculation and mapping	CO Attainment calculation for 2018-2019 even semester was completed on 25/10/2019 and mapping.

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