


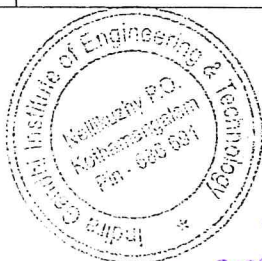


INTERNAL QUALITY ASSURANCE CELL


Action Taken Report on 09-02-2017

SL NO	AGENDA	DISCUSSIONS AND DECISIONS	DECISION/ACTION TAKEN
1	To take follow up of academic calendar of the year	The follow up of academic calendar was taken with discussions and evaluation.	IQAC Coordinator explained about the execution of the academic calendar and it was resolved to execute academic calendar strictly Plan for internal audit before May.
2	Regarding academic and administrative audit.	It was discussed and decided to conduct academic and administrative audit every year.	
3	Planning of Academic and research activities of the college and departments.	The college should submit proposals for Faculty Development Program (FDP) and Head of the departments should submit proposals for International, National, State level and University level conferences, workshops and seminars to UGC	Faculty advised to register Ph.D. And conduct program related to research.
4	Orientation Programs	The IQAC coordinator suggested to introduce additional skill oriented, value added certificate courses for the students and to conduct faculty development program	Provided Add-on courses for students.


Ms. Linu Paulose
IQAC Coordinator






Dr. N Malmurugan
Principal

Principal
Indira Gandhi Institute of Engineering
& Technology
Nellikuzhy P.O., Kothamangalam-686007
PRINCIPAL
Indira Gandhi Institute of Engineering
& Technology
Nellikuzhy P.O., Kothamangalam