




15-09-2022

**ORDER**

The management of Indira Gandhi Institute of Engineering and Technology is pleased to reconstitute the **Internal Quality Assurance Cell (IQAC)** for the academic year 2022-2023 with the following composition.

All members are requested to accept the assignment and contributes towards the effective functioning of the cell.

SL.NO	NAME	DESIGNATION	ROLE
1	Dr. S. Senthilkumar	Principal & Professor, MECH	Chairman, IQAC
2	Dr. R. Sasikumar	Dean & Professor, MECH.	Dean
3	Dr. Siyad .K.P	CEO, Indira Gandhi Group of Institutions.	Member
4	Ms. Saniya Salim	IQAC HEAD, Assistant Professor, ECE	Head
5	Ms. Shalu Assis	Asst. Professor, CIVIL	Member
6	Ms. Geethika.G.Pillai	Asst. Professor, CIVIL	Member
7	Mr. Athul KS	Asst. Professor, BASIC SCIENCE	Member
8	Ms. Prema Mani	Asst. Professor, CSE	Member
9	Ms. Ramsiya Basheer	Asst. Professor, EEE	Member
10	Ms. Nice Mathew	Asst. Professor, CSE	Member
11	Adv Ahammed Thaslim	Administrative Officer	Member
12	Ms Shahana Anas	Nellikuzhi Panchayath	Local Body Member
13	Mr. Manish Sajan	Head Authority, VERGHMENS ELECTRICALS, 1/169 A, Ezhakkaranadu(s), Puthencruz (via), Ernakulam, Kerala, 682308	Member
14	Ms Sreelekshmi S	Alumni	Member
15	Mr Sreehari A H	CSE Dept - Student	Member
16	Ms Ashiba B	ECE Dept - Student	Member

  
Dr. S Senthilkumar  
Principal, IJET



To. The members concerned



**PRINCIPAL**  
Indira Gandhi Institute of Engineering  
& Technology  
Nellikuzhy P.O., Kothamangalam - 686 691



INTERNAL QUALITY ASSURANCE CELL

07-10-2022

NOTICE

Respected Sir/Madam,

Greetings from IQAC

For discussing about academic activities for Academic year 2022-2023, meeting of IQAC members is scheduled on 11-10-2022 at 01.10 PM. All IQAC members are requested to present without any fail.

Copy to,

Principal

Members concerned



Ms. Saniya Salim

IQAC Head

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


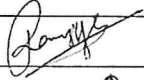






Date : 11/10/2022  
Time : 1.15 PM  
Venue : Principal's Chamber/IJET


**AGENDA**

- KTU External audit
- NAAC Orientation Program
- Internal Examination
- Feedback Process
- CO-PO and PSO attainment

**MEMBERS PRESENT:**

SL NO	NAME AND DESIGNATION
1	Dr. S Senthilkumar, Principal, IIET 
2	Dr.Sasikumar, Dean 
3	Ms Saniya salim, IQAC Coordinator 
4	Ms. Ramsiya Basheer, Assistant Professor, EEE Dept 
5	Ms Prema Mani, Assistant Professor, CSE Dept 
6	Ms Geethika G Pillai, Assistant Professor, CE Dept 
7	Ms. Shelja Jose, Professor, ECE Dept 
8	Adv. Ahammed Thaslim, Administrative Officer 


The meeting was started at 1.15PM

  
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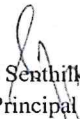


**DISCUSSIONS AND DECISIONS:**

SL NO	DISCUSSIONS AND DECISIONS	RESPONSIBILITY
1	Discussed about the tentative dates of the odd semester external audit and the preparations to be done.	KTU dept. co-coordinators /HODs
2	Discussed about the internal audit schedule and the preparations for the audit.	IQAC Head / KTU dept. co-coordinators
3	Planned to conduct NAAC orientation program in the month of November.	NAAC Head
4	IQAC Coordinator suggested department Heads to submit First internal Question papers for odd semester with scrutiny form.	IQAC Head
5	Decided to take a feedback for faculty and submit to the IQAC on time.	Department Heads/IQAC Head
6	Discussed about previous semester university result analysis and submit to IQAC on time as per principal's instructions.	Department Heads
7	Decided to submit CO-PO and PSO attainment for 2018-2022 batches.	HODs/Dept. IQAC coordinators

  
Ms. Sanjya Salim  
IQAC Head



  
Dr. S Senthilkumar  
Principal

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