



Date: 14/11/2019
Time :10.30 AM
Venue : Principal's Chamber/IIET

AGENDA

- Discussion of the audit teams recommendation and suggestions and the method to implement them.
- Placements

MEMBERS PRESENT:

SL NO	NAME AND DESIGNATION
1	Dr. N Malmurugan, Principal, IIET
2	Dr. Siyad KP, CEO
3	Ms Linu Paulose, IQAC Coordinator
4	Ms. Jilu Rose Aby, Assistant Professor, EEE Dept
5	Ms Prema Mani, Assistant Professor, CSE Dept
6	Ms Abeena mol, Assistant Professor, CE Dept
7	Dr. A Rosy, Professor, ECE Dept
8	Adv. Ahammed Thaslim, Administrative Officer

9
Siyad
Linu
Jilu
Prema
Abeena
Rosy
B

The meeting was started at 10.30 AM

Signature

PRINCIPAL
Indira Gandhi Institute of Engineering
& Technology
Nallikuzhy P.O., Kattumangalam-686 004

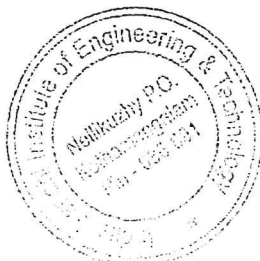


DISCUSSIONS AND DECISIONS:

SL NO	DISCUSSIONS AND DECISIONS	RESPONSIBILITY
1	Recommendations of Course diary <ul style="list-style-type: none"> > Course plan scheduled by HOD 	KTU dept. co-coordinators /HODs
2	Discussed about placement activities provided to students. It was decided to conduct an orientation program and mock interview for final year students.	IQAC Coordinator/Dept.Heads
2	Remedial classes <ul style="list-style-type: none"> > Decided to implement and more over to file these activities. 	IQAC Coordinator/ KTU dept. co-coordinators
3	Student grievance and Appeal committee <ul style="list-style-type: none"> > Decided to file the committee activities properly. 	IQAC Coordinator
4	Co-curriculum and Extracurricular Activities <ul style="list-style-type: none"> > Decided to have discussion with the students together with stake holders in the next semester and provide them to decide facility. 	IQAC Coordinator
5	Planned to conduct a webinar related to entrepreneurships.	Department Heads

No other particular matters were discussed and the meeting was dispersed at 11.45 A M

Ms. Linu Paulose
IQAC Coordinator



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Dr. N Malhurugan
Principal
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