



21-12-2021

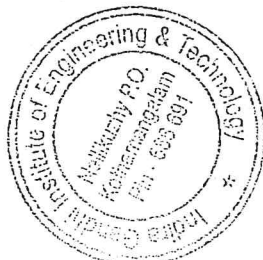
ORDER

The management of Indira Gandhi Institute of Engineering and Technology is pleased to reconstitute the **Internal Quality Assurance Cell (IQAC)** for the academic year 2021-2022 with the following composition.

All members are requested to accept the assignment and contribute towards the effective functioning of the cell.

SL.NO	NAME	DESIGNATION	ROLE
1	Dr.S. Senthilkumar	Principal & Professor, MECH	Chairman, IQAC
2	Ms. Linu Paulose	Asst. Professor, CSE	IQAC Coordinator
3	Dr . Siyad .K.P	CEO, Indira Gandhi Group of Institutions.	Member
4	Ms. Saniya Salim	IQAC HEAD, Assistant Professor, ECE	Head
5	Ms. Shalu Assis	Asst. Professor , CIVIL	Member
6	Ms. Geethika.G.Pillai	Asst. Professor , CIVIL	Member
7	Mr. Athul KS	Asst. Professor, BASIC SCIENCE	Member
8	Ms. Prema Mani	Asst. Professor, CSE	Member
9	Ms. Jilu Rose Aby	Asst. Professor, EEE	Member
10	Ms. Nice Mathew	Asst. Professor, CSE	Member
11	Adv Ahammed Thaslim	Administrative Officer	Member
12	Ms Shahana Anas	Nellikuzhi Panchayath	Local Body Member
13	Mr. Manish Sajan	Head Authority, VERGHMENS ELECTRICALS, 1/169 A, Ezhakkaranadu(s), Puthencruz (via), Ernakulam, Kerala, 682308	Member
14	Ms Sreelekshmi S	Alumni	Member
15	Mr Muhammed Asif T	CSE Dept - Student	Member
16	Mr. Majid Rahman	ECE Dept - Student	Member

Dr. S Senthilkumar
Principal, IJET



To. The members concerned


PRINCIPAL
Indira Gandhi Institute of Engineering
& Technology
Nellikuzhi P.O., Kothamangalam-686 691



INTERNAL QUALITY ASSURANCE CELL

19-12-2021

NOTICE

Respected Sir/Madam,

Greetings from IQAC

For discussing about academic activities and organizing some programs for Academic year 2021-2022, a meeting of IQAC members is scheduled on 21-12-21 at 01.30 PM. All IQAC members are requested to present without any fail.

Copy to,

Principal

Members concerned

PRINCIPAL
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& Technology
Nellikuzhy P.O., Kothamangalam-686 691

Ms. Linu Paulose

IQAC Coordinator





Date : 21/12/2021
Time : 01.30 PM
Venue : Principal's Chamber/IJET

AGENDA

- Academic monitoring
- Feedback process
- Placement programs
- CO-PO and PSO attainment calculation

MEMBERS PRESENT:

SL N O	NAME AND DESIGNATION
1	Dr. S Senthilkumar, Principal, IJET
2	Dr. Siyad KP, CEO
3	Ms Linu Paulose, IQAC Coordinator
4	Ms. Jilu Rose Aby, Assistant Professor, EEE Dept
5	Ms Prema Mani, Assistant Professor, CSE Dept
6	Ms Geethika G Pillai, Assistant Professor, CE Dept
7	Ms. Rani Mathew, ECE Dept
8	Adv. Ahammed Thaslim, Administrative Officer

[Handwritten signatures and initials next to the table rows]

The meeting was started at 01.30 PM

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& Technology
Nellikuzhy P.O., Kothamangalam-686 691

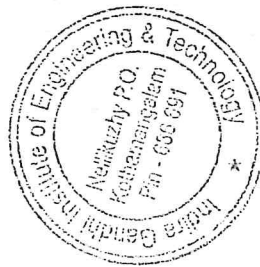


DISCUSSIONS AND DECISIONS:

SL NO	DISCUSSIONS AND DECISIONS	RESPONSIBILITY
1	Decided to take feedback from students after internal examinations.	IQAC/Department Heads
2	Proposed to conduct mock interview for final year students so as to encourage them in attending placements.	IQAC Coordinator/Department heads
3	Principal suggested faculty members to complete CO-PO and PSO attainment calculation for 2017-2021 batch and submit to IQAC.	IQAC Coordinator
4	Decided to conduct an orientation program for teachers.	IQAC /HODs
5	CSE department HOD requested to conduct a 3 day workshop for CSE students.	Department Heads
6	Proposed to Conduct a soft skill development program.	Department Heads

No other particular matters were discussed and the meeting was dispersed at 02.45 P M

Ms. Linu Paulose
IQAC Coordinator



Dr. S. Senthilkumar
principal

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