




30-09-2019

ORDER

The management of Indira Gandhi Institute of Engineering and Technology is pleased to reconstitute the **Internal Quality Assurance Cell (IQAC)** for the academic year 2019-2020 with the following composition.

All members are requested to accept the assignment and contribute towards the effective functioning of the cell.

SL.NO	NAME	DESIGNATION	ROLE
1	Dr. N Malmurugan	Principal & Professor, MECH	Chairman, IQAC
2	Ms. Linu paulose	Asst. Professor, CSE	IQAC Coordinator
3	Dr. Siyad .K.P	CEO, Indira Gandhi Group of Institutions.	Member
4	Ms. Saniya Salim	Assistant Professor, ECE	Head
5	Ms. Shalu Assis	Asst. Professor , CIVIL	Member
6	Mr. Ajmal Muhammed	Asst. Professor , CIVIL	Member
7	Mr. Athul KS	Asst. Professor, BASIC SCIENCE	Member
8	Ms. Prema Mani	Asst. Professor, CSE	Member
9	Ms. Jilu Rose Aby	Asst. Professor, EEE	Member
10	Ms. Nice Mathew	Asst. Professor, CSE	Member
11	Adv Ahammed Thaslim	Administrative Officer	Member
12	Ms Shahana Anas	Nellikuzhi Panchayath	Local Body Member
13	Mr. Manish Sajan	Head Authority , VERGHMENS ELECTRICALS, 1/169 A, Ezhakkarandu(s), Puthencruz (via), Ernakulam, Kerala, 682308	Member
14	Ms Sreelekshmi S	Alumni	Member
15	Mr. Ramesh v	CSE Dept - Student	Member
16	Mr. Arjun Jayadev	EEE Dept - Student	Member


Dr. N Malmurugan
Principal, IIET





PRINCIPAL
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To. The members concerned



INDIRA GANDHI
INSTITUTE OF ENGINEERING
AND TECHNOLOGY

Approved by AICTE (All India Council for Technical Education)
Affiliated to A.P.J. Abdul Kalam Technological University, Kerala
www.iiet.org.in

INTERNAL QUALITY ASSURANCE CELL

27-09-2019

NOTICE

Respected Sir/Madam,

Greetings from IQAC

For discussing about academic activities for Academic year 2019-2020, a meeting of IQAC members is scheduled on 30-09-2019 at 01.30 PM. All IQAC members are requested to present without any fail.

Copy to,

Principal

Members concerned



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Ms. Linu Paulose

IQAC Coordinator

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Date : 30/09/2019
Time : 01.30 PM.
Venue : Principal's Chamber/IIET

AGENDA

- KTU External audit
- Internal question paper and Result Analysis
- CO attainment calculation
- Orientation Program

MEMBERS PRESENT:

SL NO	NAME AND DESIGNATION
1	Dr. N Malmurugan, Principal, IIET
2	Dr. Siyad KP, CEO
3	Ms Linu Paulose, IQAC Coordinator
4	Ms. Jilu Rose Aby, Assistant Professor, EEE Dept
5	Ms Prema Mani, Assistant Professor, CSE Dept
6	Ms Abeena mol, Assistant Professor, CE Dept
7	Dr. A Rosy, Professor, ECE Dept
8	Adv. Ahammed Thaslim, Administrative Officer

The meeting was started at 01.30 PM



DISCUSSIONS AND DECISIONS:

SL NO	DISCUSSIONS AND DECISIONS	RESPONSIBILITY
1	Department file updating before internal Audit.	KTU dept. co-coordinators /HODs
2	Prepare the internal result analysis for the current semester.	IQAC Coordinator/ KTU dept. co-coordinators
3	Discussed about the internal audit schedule and the preparations.	IQAC Coordinator
4	Decided to calculate CO attainment for 2018-2019 even semester was completed on time.	IQAC Coordinator
5	Planned to conduct a GD practice for final year students in the month of October.	

No other particular matters were discussed and the meeting was dispersed at 02.45 P M

Ms. Linu Paulose
IQAC Coordinator



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Dr. N Malmurugan
principal

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