



MINUTES OF MEETINGS

Name of the meeting	: Principal – HoD meeting	Ref No	IIET/IQAC/MOM/2024-25/010
Venue	: Principal chamber	Date & Time of Meeting	04/12/2024 & 12.30P.M

Members Present

Principal	Dr.S Senthilkumar	
IQAC Coordinator	Ms. Saniya Salim	
Dy-IQAC Coordinator	Mr Magudeswaran S	
Exam Cell Coordinator	Ms Aleena Rahman	
HoD (I/C) - Civil	Ms. Geethika.G.Pillai	
HoD (I/C) – CSE	Ms.Thasni K M	
HoD (I/C) - AI & ML	Ms Meenu Paulose	
HoD (I/C) – ECE	Ms Shelja Jose	
HoD (I/C) – EEE	Mr. Muhammed Jeseem	
HoD (I/C) – Basic Science	Ms Ancy Skaria	

AGENDA

- Yip 7.0 Registration Extension
- Commencement of classes for second and third year students
- Tutor file Submission



Discussions and Decisions:

S.No	Points discussed	Targeted Date	Responsibility	Remarks
1	Principal intimated that yip 7.0 registration date is extended.	15 th January 2025	All Head of the Departments	
2	Discussion held on commencement second and third year classes	16 th December 2024	All staff members	
3	Discussion held on to submit the tutor files of odd semester	17 th December 2024	Class advisor/HoD	


Ms. Saniya Salim
IQAC Head


Dr. S Senthilkumar
Principal